

# CENTER JOINT UNIFIED SCHOOL DISTRICT

## BOARD OF TRUSTEES REGULAR MEETING

District Board Room, Room 503  
Wilson C. Riles Middle School  
4747 PFE Road, Roseville, CA 95747

Wednesday, March 17, 2021

### MINUTES

*The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. This meeting was held with a combination of Trustees attending in-person and through Zoom, and the public was able to attend in person or submit comments from our Livestream page.*

**OPEN SESSION - CALL TO ORDER** - Trustee Kelley called the meeting to order at 5:30 p.m.

**ROLL CALL** - Trustees Present: Mrs. Anderson, Mr. Bruno, Mrs. Kelley, Dr. Lee, Mrs. Pope  
Administrators Present: Scott Loehr, Superintendent  
Craig Deason, Assist. Supt., Operations & Facilities  
Lisa Coronado, Director of Fiscal Services  
David Grimes, Director of Personnel/Student Services  
Mike Jordan, Director of Curriculum/Instruction/Special Ed.

### ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Public Employee Performance Evaluation (Certificated) - Superintendent (G.C. §54957)
2. Conference with Labor Negotiator, David Grimes, Re: CSEA and CUTA (G.C. §54957.6)

### PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

**CLOSED SESSION** - 5:30 p.m.

**OPEN SESSION - CALL TO ORDER** - 6:08 p.m.

### ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

There was no action taken during closed session.

**FLAG SALUTE** - led by Trustee Bruno

**ADOPTION OF AGENDA** - There was a motion to approve the adoption of the agenda as amended: pull Consent Agenda Item #10 for separate consideration.

**Motion:** Pope  
**Second:** Bruno

**Vote:** General Consent

## **ORGANIZATION REPORTS**

1. CUTA - Venessa Mason, President, noted that all of the teachers are in their preparation mode, to make sure that they are ready to return to campus next Monday and for the return of students on March 25<sup>th</sup>, 26<sup>th</sup> and April 6<sup>th</sup>.
2. CSEA - Marie Huggins, President, was not in attendance. Niesha Harris-Knott reported that she is the Vice President of Center Chapter 610, has been a Center District employee and CSEA member for 15 years and is currently working as an Instructional Specialist PH/Autism aide at North Country Elementary. She noted that she has been working with a full roster of students at North Country and has observed firsthand that many of our students have adapted to our new "normal" over the past year through distance learning. Her morning schedule has had her working with students in the Response to Intervention (RTI), which is an early identification and support for students with learning and behavior needs. Additionally, she has been working with the students on their intervention goals, doing their class assignments posted on their Google Classroom from their general education teacher in the afternoon. She again noted that she is currently the Vice President of the Center Chapter, and is also a member of the negotiations team. Some of the activities that she has participated in include pre-retirement coordinator, attended the CSEA Annual Conference, and has gone through officer training. In lieu of their annual member dinner last November, they recently provided the CSEA members with the choice of either a coffee break goodie bag or a PPE goodie bag. The coffee bag consisted of a Starbucks gift card and pastries, and the PPE goodie bag included a contactless key fob, facemask, face shield and wipes.

## **COMMITTEE UPDATES**

1. **Facilities Update** - Craig Deason, Assistant Superintendent of Operations & Facilities, covered the following items:

### Full Day Kindergarten Classroom Project – Oak Hill

- poured the foundation for the 3 buildings last week
- next couple of weeks the retaining walls around the foundation should be formed
- April 5<sup>th</sup> the modular buildings should be placed on the foundations

### JMC School Site

- Friday they interviewed 6 lease-leaseback contractors; will bring one back for board approval next month
- currently in the design development drawings phase. They have completed the estimate but haven't had a chance for the architect to review it yet.
- interviewed and has chosen a modular contractor
- for the final construction documents, we will bring architect and contractors together to review and work on final documents together
- we should break ground around May 2022, and completion of this site should be August 2023

### CTE (Career Technical Education) Programs: Residential & Commercial Construction / Information Technology

- design development phase, and estimate, is complete
- estimate is below the amount we received for the grant so we are within budget for that project
- just released an RFP (request for proposal) for a CEQA (California Environmental Quality Act) consultant

Trustee Anderson asked if there is a plan for solar panels and things like that. Mr. Deason noted that there isn't any within the planning of that project, but we do get 50% of our power from solar panels

### **COMMITTEE UPDATES (continued)**

within SMUD. We can look at other ways we can meet some of those goals. It was noted that the district has looked at going all electrical for some parts of both of these projects.

Mr. Deason also noted that SMUD is looking at going grid neutral by 2030. They are pushing for everything to be electric for reducing the carbon footprint.

Trustee Kelley asked Mr. Deason to explain why we get half of our power from solar. Mr. Deason noted that about 4 years ago the district agreed to purchase a certain amount of our energy from solar fields that SMUD has to produce our energy. With that we were able to get a reduced rate on our electric bill.

- working on setting up a meeting with CDE (California Department of Education) to make sure we meet all of the requirements for the grant
- will finish the construction drawings; the drawings will go to DSA in July 2021
- construction will begin in December 2021, with the project finished in August 2022

### **Bond Debt Waiver**

- received an email today that our bond debt waiver was approved today

Trustee Kelley asked for more information about the modulars being put in at Oak Hill and for the CTE program, and the new features that they have. Mr. Deason noted that the district is looking at getting them with sloped roofs for less leakage. The modulars at the new school will have the 21<sup>st</sup> century learning environment with multiple white boards and multiple tv screens. He noted that for the new site, instead of putting air conditioning units on every building there will be HVAC units at the end of every wing.

### **COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

Carol Hunt read comments from the following:

Bernadette Poor – inquired on incentives for staff for returning to campus.

Rose Mendoza – inquired as to why certificated staff were receiving an incentive to return to campus.

Bernadette Poor – gave a shout out to the Center High School administration, Mr. Ferguson and Mrs. McNichols, for working nonstop to get the school ready for opening, and a shout out to the office staff for getting supplies to students and being available for parents' questions.

### **BOARD/SUPERINTENDENT REPORTS**

#### **Mr. Loehr**

- employees have been working hard in person and remotely. There has been some recent news of some districts providing incentives to teachers. Our district is providing stipends for our certificated staff that are going outside their normal work hours to prepare for our transition. Not all teachers would be getting that, but those eligible for that stipend could. Any classified staff that works beyond their regular scope of hours would also be eligible to put in a timecard for that. Our goal is to not have individuals work beyond their work hours, but if someone goes above and beyond to accomplish tasks we will timecard them to do that. We do not want people to work for free.
- reminded the board that there will be a board workshop on April 7<sup>th</sup> to go over the Brown Act.
- has contacted CSBA and has spoken with the consultant. Under the advanced planning portion of tonight's agenda he would like the board to come to an agreement of a date for scheduling this.
- thanked all of those that helped with our CSP (COVID Safety Plan) last week.
- we received approval from Sacramento County Public Health. Today, someone from SCPH toured North Country Elementary and Dudley Elementary, and had minor suggestions. Complimented Dudley

### **BOARD/SUPERINTENDENT REPORTS (continued)**

and North Country for going through the first round of this. Spinelli and Oak Hill will be toured next week.

- noted that the State of California is applying for the waiver for the CAASPP (California Assessment of Student Performance and Progress) testing. If it goes through, we could either use local measures and still report them out to the dashboard matrix, or go with CAASPP. We will look at what is the best use of our time.
- thanked staff for working hard to make it as prepared as we can. Districtwide, there are about 60% selecting to return to in-person. The elementary sites are running at around the high 60% range, middle school around 54%, Center High School around 60%, and McClellan at about 38% right now.
- has visited some of the cohorts. It's been great to see the kids on campus.

#### **Mr. Bruno**

- pointed out that we are in the red tier; noted that the red tier target percentage has moved from 7.0 to 8.0. Reminded everyone to still be cautious, wear masks and wash hands.
- heard some feedback from some employees not feeling appreciated. He doesn't want people to feel like they are not appreciated. There are a lot of people that do work behind the scenes to get things done/ready. He appreciates the way this district works; he thanked everybody.

#### **Mrs. Pope**

- thanked everyone for all of their hard work.
- congratulated Mr. Loehr and Cabinet for their diligent work on the CSP (Covid Safety Plan)
- thanked the Antelope Lions Club; they sponsored the North Country Elementary Individual Reading Challenge. They donated 12 Kindle Fires (2 per grade).
- noted that McClellan HS and Center HS are busy with credit recovery and credit loss.
- noted that schools are mentioning their successes with MTSS (Multi Tiered Systems of Support), focusing on all students' academic, behavior and social needs.
- listed a couple important dates: deadline to submit applications for the Center Booster scholarship has been extended to April 18<sup>th</sup> at midnight, elective forms for Riles MS 21/22 school year are due March 19<sup>th</sup>.
- wished everyone a good spring break.

#### **Mrs. Kelley**

- welcomed new employee, Tanner Wise.
- congratulated the 3 employees who were promoted: Lorenzo Garcia, Eugene Graham and Mary Neal
- congratulated and thanked Lisa Morton, who is retiring this year.
- asked Mr. Jordan if he could talk about the mental health supports that we have in place.
- noted that we have moved into the red tier and the criteria changed; California has administered more than 2 million doses of the vaccine to disproportionate or overly burdened populations.
- noted that at the Feb 17<sup>th</sup> meeting the board voted unanimously to open all schools in the red tier, and now we can all be excited about the fact that we are moving forward on the opening.
- thanked Heartland Child and Family Services that will be providing grief counseling as needed; this is an item on the Consent Agenda tonight.
- recently attended her first Masters in Governance course. They covered some of the things that will be covered in the Board's CSBA Workshop, like team building, communications, norms, protocols; things that the Board needs for working together as a great team.
- talked to Mr. Loehr about having someone from the board participate in the social emotional learning committee; up to 2 Board members can attend.
- wished everyone a Happy St. Patrick's Day.

## **BOARD/SUPERINTENDENT REPORTS (continued)**

### **Mrs. Anderson**

- asked to hear more about what the elementary child's day will be like when on Hybrid Plan 2: what will they be allowed to do, recess, classroom activities.
- couldn't be prouder of Center School District and the way they we have pulled through this, accomplished what we needed to accomplish and made sure that we were ready to go when the time came for these kids to go back to school.

Mr. Jordan came up to speak about the social emotional supports that are available. The district is putting together a mobile mental health task force that will be able to go from site to site during the first few days of school. The district is going to repost for the counselor position, and look for a psychologist this time. Anne Lyons has done a fantastic job, and so has Bonnie Nolte and Rochelle Haywood, meeting with our students, counseling throughout this entire pandemic. We recognize the services we need to increase. We have continued with Beacon. We are also almost done putting together a grief team. We are looking to support students and staff in every way we can.

### **Dr. Lee**

- greeted everyone.
- wished everyone a happy Women's History Month.
- noted that this board has never recognized Black History Month in February or Women's History Month in March; these months were developed as a way to highlight folks that have been historically marginalized.
- noted that she hears what people have been saying since the March 3<sup>rd</sup> Special Meeting, is listening, and bringing those things back to her colleagues.
- she has requested that the district provide the board and public with a detailed accounting about the CARES Act and coronavirus funds.
- has requested data about the percentages about the certificated and classified staff that want to be vaccinated and have received it.
- noted that she agrees with folks that have reached out to her and expressed that the student in our district deserve to have clean safe air in the classrooms.
- wanted to assure the public that everyone is working hard, everyone is working overtime, and we're working on more transparency.
- noted that in the meeting packet, there are photocopies of her report to the Board about her listening session that was held in February that was seeking to inquire about the state of social emotional and culturally competent teaching in the district. If you would like to click the hyperlinks, let her know and she can email the document to you. She is also happy to share what happened in that meeting.
- noted that as a Board they have a duty not only to ensure fiscal soundness, but to ensure physical and instructional soundness of this district. We have a lot of opportunity to change what we do instead of trying to get back to what we once knew and what worked best for a long time for some of us but not for all of us. She noted that the data around instruction in this district tells us that we have work to do when it comes to instructional equity and supporting achievement for all students.
- noted that the work our people do in the district is phenomenal and appreciated and we need to see those efforts system-wide. She thanked those who have contributed to furthering the dialogue, doing the work every day.
- gave a reminder that she is available for drop-in office hours on the first Monday of every month from 4:00 to 5:00 pm.

Trustee Anderson asked Trustee Lee if she knew who Rex Fortune is and Trustee Lee replied that she is aware that the District is naming a school after a person of color named Rex Fortune and that is a performative action. Trustee Anderson noted that the district has celebrated Black History month and has done a lot of things as far as promoting the hiring of African Americans as teachers. Trustee Lee



### **BOARD/SUPERINTENDENT REPORTS (continued)**

furthermore stated that we need to do more and look at the disaggregated data and graduation rates to make a difference in the lives of all students.

### **CONSENT AGENDA**

1. Approved Adoption of Minutes from February 17, 2021 Regular Meeting
2. Approved Adoption of Minutes from March 3, 2021 Special Meeting
3. Approved Classified Personnel Transactions
4. Approved Certificated Personnel Transactions
5. Ratified Site License with IndieFlix for Online Access to Virtual Webinar Presentation and Accompanying Resources
6. Approved Professional Service Agreement: Community Matters
7. Ratified COVID Testing Laboratory Services Agreement with DIACARTA
8. Ratified McClellan High School's Credit Reduction for Specific 4<sup>th</sup>- and 5<sup>th</sup>-year Students
9. Approved Addition of Online PE Course to Center Adult School High School Diploma Course Offerings
10. *This item was pulled for separate consideration.*
11. Approved Memorandum of Understanding with Heartland Child and Family Services
12. Ratified 20/21 Individual Service Agreements:
  - ISA #50 Odyssey Learning Center
  - ISA #51 Meladee McCarty, OI Specialist
  - ISA #52 CCHAT
  - ISA #53 Placer Learning Center
  - ISA #54 Hanoch McCarty, Assistive Tech
  - ISA #55 American River Speech
13. Approved Agreement between Center Joint Unified School District and Integrated Fire Systems, Inc.
14. Approved Professional Services Award and Contract between JL Modular and the Center Joint Unified School District to Provide Modular Design and Engineering Services for the New Rex Fortune Elementary School Project
15. Approved Professional Service Agreement: Hugh R. Davison
16. Approved Certification of Corrective Actions for the 2019-20 Audit Finding
17. Approved Payroll Orders: July 2020 – February 2021
18. Approved Supplemental Agenda (Vendor Warrants): February 2021

**Motion:** Pope  
**Second:** Bruno

**Ayes:** Anderson, Bruno, Kelley, Lee, Pope  
**Noes:** None

### **CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION**

10. Approved 2020-21 Consolidated Application
- Trustee Kelley asked Lisa Coronado to give a general idea of what the Consolidated Application is for and what we're looking at when we are looking at that item. Mrs. Coronado noted that she works on the financial part of the document and Tami J'Beily works on the remainder of this. As for the financial part, we break down the federal programs: Title I program, EL funds, and professional development funds from the federal government. For the Title I funds we have to allocate funds to the different Title I schools. Before we do that, we take 10% of it off the top, as required, to go towards family engagement. We give a minimum of \$50,000 to the Family Resource Center so it can be used for our homeless students and some administrative costs. What is left is disbursed to the different sites, based on a pure pupil allocation. It was about \$645 per eligible student at each school site. The school sites create school plans with their School Site Councils to determine how to spend those funds.

**CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION (Continued)**

Trustee Kelley confirmed that this is just a way to account for all of our federal dollars. Mr. Loehr noted that there are two components: there is the application phase and then the reporting out. That's what this is – the report.

**Motion:** Bruno  
**Second:** Anderson

**Ayes:** Anderson, Bruno, Kelley, Lee, Pope  
**Noes:** None

**BUSINESS ITEMS**

**A. APPROVED - Second Interim Report for Fiscal Year 2020-21**

Lisa Coronado, Director of Fiscal Services, noted that the PowerPoint presentation is in the back of the board packet. She covered the district enrollment on census day, total funded ADA, Total Unrestricted Revenue, First Interim vs. Second Interim, Total Unrestricted Expenditures/Contributions, First Interim vs Second Interim, Unrestricted Revenue vs Expenditures/Contributions, General Fund Unrestricted Ending Fund Balance, Other Funds, 19-20 and 20-21 Comparison as of 1/31, COVID-Related Revenue, COVID-Related Expenditures, looking ahead (COVID-related funding, enrollment, cash flow).

Trustee Kelley asked if we have a plan for how our usual custodial duties that are done during the summer will be done since our schools will be open. Mr. Loehr noted that we won't be using every room during the summer program, so the vacant rooms/areas can be cleaned. Plus, we will have the whole month of July where work can be done in the rooms/areas that had been used during the summer program. He also noted that because our schools had been mostly empty for most of the year, our sites look pretty good. Trustee Anderson asked if we are looking at extending the year. Mr. Loehr noted that we are looking at the learning loss, so we would offer four weeks in June. We are already currently surveying staff to see who's willing to do that. In the upcoming weeks we will survey families to see who would like to participate, both in person and distance learning. And next year we will look at creative opportunities as well. Trustee Kelley asked if we have a rough idea how much extra funding we will be using for staff for the learning loss and for the summer school hours. Mr. Loehr noted that we will be able to address that better when we get closer to that time. We also have a plan for the HVAC system; we will look at our most aged HVAC units. Staffing will be the biggest cost for us and we also want to make sure we have funding for next school year's after-school programs, like additional tutoring and other supports for our families. Trustee Kelley asked when they might be able to get a projected cost for all of the learning loss and summer school programs. Mr. Loehr noted that they are surveying staff, but probably by April they could come back with an estimate.

Trustee Lee thanked Mrs. Coronado for the transparency. Anyone that is interested or has questions about expenditures that our board has made, it's all right there. Mr. Loehr noted that even if folks don't want to go through that document, feel free to contact the Business Office; they would be happy to assist with information in the budget. Trustee Kelley pointed out that the deferrals are back. She noted that often times with the deferrals we don't have enough to cover our cash deficiencies and we have to get a TRANS, which costs us interest. Lisa Coronado noted that we only have this one batch of deferrals. Mrs. Coronado thanked everybody at the district for allowing us to have a reserve that will get us through this time period.

**Motion:** Pope  
**Second:** Anderson

**Ayes:** Anderson, Bruno, Kelley, Lee, Pope  
**Noes:** None

**ADVANCE PLANNING**

**a. Future Meeting Dates:**

- i. *Board Workshop: Wednesday, April 7, 2021 @ 6:00 p.m. - Riles Middle School, 4747 PFE Road, Roseville, CA 95747 and/or Virtual*
- ii. *Regular Meeting: Wednesday, April 21, 2021 @ 6:00 p.m. - Riles Middle School, 4747 PFE Road, Roseville, CA 95747 and/or Virtual*

**b. Suggested Agenda Items:** *CSBA training – Board agreed on a one day, 6 hour meeting, possibly May 15<sup>th</sup>, at 9am; will check with CSBA to confirm. Alternative date would be April 24<sup>th</sup>. Also asked if there were a couple board members that would like to be on the Social-emotional committee: Trustee Pope & Trustee Kelley (Trustee Anderson noted that she could attend when Trustee Kelley is not able to). It was also asked that at the next meeting there be a report on how a typical day looks for an elementary child. There was also a request for Budget vs actuals.*

**ADJOURNMENT – 7:45 p.m.**

**Motion:** Pope  
**Second:** Bruno

**Ayes:** Anderson, Bruno, Kelley, Lee, Pope  
**Noes:** None

Respectfully submitted,

/s/

Scott A. Loehr, Superintendent  
Secretary to the Board of Trustees

/s/

Steven Bruno  
Board of Trustees Clerk

4/21/2021

Adoption Date